

# REGISTRATION FORM



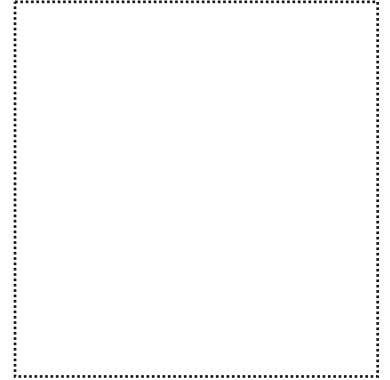
Date ..... Branch ..... Form No.....

Name of Student .....

Date of Birth ..... Age .....

Gender ..... Nationality .....

Category .....



Registration for the Course .....

Name of Parent / Guardian .....

Occupation of Parents .....

Address for Communication .....

City / District ..... Pincode ..... State .....

STD Code ..... Phone No ..... Mobile No (Parent/Guardian) .....

Mobile No (Student) ..... E Mail ID (Parent/Guardian) .....

E Mail ID (Student) .....

Country Preference 1 .....

2 .....

Colleges/University Preference 1 .....

2 .....

3 .....

Budget

Assistance for Educational Loan .....

# REGISTRATION FORM

## Details of 10th Exam:

Year	Board	Total Marks	Marks Obtained	Percentage

## Details of 10+2/Diploma:

Month & year of Passing ..... School/College .....

Board of Education .....

Subject Wise Marks of 10+2	Max. Marks	Marks Obtained	% of Marks
<b>Total</b>			

## Details of UG /Diploma Courses:

Qualifying Exam	College	University	Year	Max.Marks	Marks Obtained	% of Marks	Month & Year

## Payment Details

Sr. No	Receipt No.	Cheque No.	Cheque Date	Bank & Branch Name	Amount

# REGISTRATION FORM

Sr. No	Documents	Original	Attested Copy	Remarks
1	SSC Mark Sheet			
2	HSC Mark Sheet			
3	School Leaving Certificate of Class XII			
4	Migration Certificate of Class XII			
5	Transcript Secondary / Higher Secondary Examinations			
6	Caste Certificate (if Any )			
7	Valid Passport Copy with minimum 5 Years validity			
8	Address Proof with Photo ID (Government Approved)			
9	5 Nos. Colour Passport Photo			

Parent / Guardian Bank Details (Any Excess Fee/Refund Amount entitled by the enrolled students shall be Deposited By Roy Overseas Services in this Account Only)

Account Holder Name ..... Account No.....

Bank Name ..... Branch Name..... City .....

## Declaration

I, hereby declare that all information / facts stated above in registration form are true to the best of my /our knowledge. I/we have read and understood all the Procedures & terms of registration and agree to abide by them.

Name of the Student ..... Name of Parent/Guardian .....

Signature of the Student ..... Signature of Parent/Guardian .....

Date..... Place..... Date..... Place.....

If signature by guardian write his/her Name.....

Relationship with Student (in case of Guardian).....

Name of Counselor..... Signature of Counselor.....

Date..... Place.....

## Registration Form Acknowledgment Slip

Thank you for registering with Roy Overseas Services

Form No.....

We hereby, acknowledge the receipt of registration fees vide Receipt Number.....

Dated.....and also received the documents in original /Zerox copy as mentioned

in the Registration Form & mentioned overleaf of this acknowledgment slip.

Signature of counselor:

# REGISTRATION FORM

## Procedures & Terms of Registration

1. The REGISTRATION FORM should be filled in the prescribed format only.
2. Total Service Charge shall be paid at the time of submitting the duly filled Registration Form only.
3. The amount paid towards the service charge is nontransferable under any circumstances.
4. The amount paid as service charge is valid for the period of one year only from the date of REGISTRATION.
5. In case of refund due to any unavoidable circumstances, refund amount shall be remitted within 90 working days from the date of submission of duly filled cancellation / refund application form after deduction of 25% of administrative and processing charges of Admission consultancy Fees.
6. The budget mentioned in REGISTRATION FORM is on approximate package.
7. Roy Overseas Services does not permit / authorize any of its employee or counselor or associate or agent to receive CASH on behalf of our Company from any Client, Student or Parent.
8. If it is required to receive CASH from Client, Student or Parent under any special circumstances, it should be authorized in Writing only by Parshuram B. Roy for same at every dealing / transaction.
9. Any payment made either in Cheque, DD, NEFT, RTGS or by any other Mode of Payment it shall be the client's purview to ensure that they receive an Original official receipt from Roy Overseas Services (duly stamped and signed) from Account Manager H.O. (Vadodara) on his/her correspondence address by Speed Post / Courier within 7 working days after clearance of payment.
10. Roy Overseas Services will not be held responsible and liable in the case of any damage or loss caused by any third party (Educational Institution/College/University) or any unauthorized persons to the student, parent, and client.
11. Roy Overseas Services is solely an information and guidance provider about the Countries/Universities as per the preference of the client. Company does not influence or impose any Country Or University to the client. It is the responsibilities of the client to cross verify the correctness and accuracy about the information provided to them regarding the Country/University.
12. Roy Overseas Services does not provide any kind of guarantee/assurance of admission from the third party ( Educational Institution/College/University) as it is merely acting as a facilitator between the third party and client.
13. Roy Overseas Services does not take any responsibility for the payment of tuition fee on behalf of the student after securing admission with concerned Educational Institution/College/University. It shall also not be held responsible for any kind of refund from the third party to the student/guardian.
14. Roy Overseas Services shall not be held responsible for cancellation of the admission if student is not able to pay any requisite fees on time which needs to be paid directly to the University/Colleges by the student.
15. Roy Overseas Services does not take any responsibility for any expenses incurred during travel, stay and other out of pocket expenses for visit recommended to third party (Educational Institution/College/University) by Roy Overseas Services
16. The financial transaction in case of refund request, including of services charge, shall be deposited in the account as per bank account details filled by client in the REGISTRATION FORM only.
17. Refund cannot be claimed if service is provided by Roy Overseas Services in the preferable college given by client.
18. In case of any dispute, the legal jurisdiction shall be at Vadodara, Gujarat.

**Signature of Candidate** ..... **Signature of Parent/ Guardian** .....

**Name of Candidate** ..... **Name of Parent/ Guardian** .....

**Date** ..... **Place** ..... **Date** ..... **Place** .....

Sr. No	Documents	Original	Attested Copy	Remarks
1	SSC Mark Sheet			
2	HSC Mark Sheet			
3	School Leaving Certificate of Class XII			
4	Migration Certificate of Class XII			
5	Transcript Secondary / Higher Secondary Examinations			
6	Caste Certificate (if Any )			
7	Valid Passport Copy with minimum 5 Years validity			
8	Address Proof with Photo ID (Government Approved)			
9	5 Nos. Colour Passport Photo			